



Mock Interview Questions and Feedback

Interviewee's Name: _____ Date: _____

Interviewer's Name: _____

Mock Positions (Circle):

Courtesy Clerk	Computer/IT	Prep Cook	Stocker	Office Assistant
Host/Hostess	Med Assistant	Front Desk Attendant		Line Cook

Mock Employer:

Interviewer Questions:

1. Tell me a little about yourself.
2. Tell me what you know about this company.
3. Why do you believe your experience/background qualify you for this position?
4. Give me an example of a time you had to work as part of a team? How did you feel about it?
5. If your previous co-workers/supervisors were here, what would they say about you?
6. What can irritate you about your co-workers and how do you deal with it?
7. What did you like least about your last job?



8. What motivates you to do a good job?

9. What is your greatest strength?

10. What is your greatest weakness?

11. Why should I hire you?

12. Is there anything that you would like to add that I have not already covered?

13. Finally, do you have any questions to ask me?



Instructions: Circle the number that fits how your interviewee rated

	4	3	2	1
Professional Interview Attire	Student dressed professional which includes: pressed clothes, clean dress shoes, groomed hair, good hygiene	Student dressed with ironed clothes, clean shoes, and as groomed	Student demonstrated 2 of the following: Clean shoes, pressed clothes, good hygiene or groomed hair	Student did not dress professionally
Preparation	Student came prepared to interview: Resume, references, and questions for employer	Student demonstrated 2 of the following: Resume, References, or Question	Student demonstrated 1 of the following: Resume, References, or Questions	Student did not come prepared
Attitude/Non Verbal Behavior	Student demonstrated eye contact, smile, showed confidence during interview	Student demonstrated 2 of the following: eye contact, smile, showed confidence during interview	Student demonstrated 1 of the following: eye contact, smile, showed confidence during interview	Student did not demonstrate positive attitude/non-verbal behavior
Opening Greeting	Student demonstrated strong opening greeting – which includes: Handshake, smile, and greeting	Student demonstrated 2 of the following: Handshake, smile, and greeting	Student demonstrated 1 of the following: Handshake, smile, and greeting	Student did not demonstrate an opening greeting
Total				

Put a √ under the number that is appropriate	4	3	2	1	N/A
*1 is low, 4 is high					



Maintained good posture					
Did not fidget					
Listened closely to questions					
Answered questions completely and briefly					
Displayed enthusiasm					
Asked appropriate questions of the interviewer					
Spoke clearly and at a reasonable volume					
Avoided use of phrases such as "umm" "you know" or "uh"					
Did they remember what was on their resume?					

What were the strengths of this candidate?



Suggestions for improvement?

Would you hire this candidate and why?